

# TOP 10 HVUT FILING TIPS



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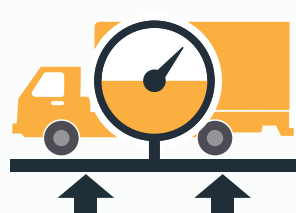
## YOU'RE SUBJECT TO HEAVY VEHICLE USE TAX IF :



YOU'RE REGISTERING A VEHICLE IN YOUR NAME



YOU'RE USING THE VEHICLE ON A PUBLIC ROADWAY



THE VEHICLE HAS A TAXABLE GROSS WEIGHT OF 55,000 POUNDS OR MORE



## MAKE SURE YOU HAVE AN EIN

An employer identification number (EIN) is required to file the HVUT. You cannot use your social security number. Obtaining a new EIN can take a couple weeks, so be sure to plan ahead.

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## FILE ON TIME

Penalties and interest can accrue when taxes aren't filed on time. But, there may be other adverse outcomes if the HVUT isn't filed in a timely manner. When registering a taxable vehicle, your state registration office will ask for proof of tax payment. If you do not have this proof, you can't register your vehicles. Filing and paying on time will ensure you're set when you need to complete your registration.



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## CHECK YOUR WORK

A quick scan of your company details and your reported vehicle identification numbers can save you from having to file amended or corrected returns in the future.

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## E-FILE

E-filing helps reduce errors, and it's much faster than filing on paper, which can take up to six weeks. When you e-file, you receive your proof of tax payment almost immediately.



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## USE A TRUSTWORTHY FIRM TO HELP YOU FILE

Don't fall victim to scams or unscrupulous third-party filers. J. J. Keller is a well-known industry leader and an authorized IRS e-file provider.

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## SUSPEND THE TAX IF YOU CAN

If you believe you will operate a taxable vehicle 5,000 miles or less (7,500 for agricultural vehicles), you can suspend the tax. This means that you still file the HVUT for the vehicle, but you pay no tax.



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## BE SURE TO CLAIM YOUR CREDITS OR REFUNDS

If you paid the HVUT for a vehicle, but the vehicle was sold, destroyed or stolen, you can claim a tax credit or refund for the months in which you didn't use the vehicle. A tax credit or refund may also be claimed if you filed and paid for a vehicle, but the vehicle ended up traveling fewer than 5,000 miles throughout the tax year (7,500 miles for agricultural vehicles). The credits can be claimed on your HVUT Form 2290, or you can claim a refund on IRS Form 8849.

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## KNOW WHEN YOU MIGHT NEED TO FILE AGAIN

Along with the Annual HVUT filing, additional filings are required if you add a taxable vehicle to your fleet or if you increase the taxable weight of a vehicle you've previously reported.



## KNOW YOUR OPTIONS FOR PAYMENT

The following payment options are available: electronic funds withdrawal, Electronic Federal Tax Payment System (EFTPS), credit or debit card payment, or check or money order.

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## KEEP PROPER RECORDS

You'll need to keep records for all taxable highway vehicles registered in your name for at least three years after the date the tax is due or paid, whichever is later.



TAXES ARE COMPLICATED,  
BUT FILING YOUR HVUT DOESN'T HAVE TO BE.

Filing your 2290 form has never been easier with help from the nation's leader in transportation regulatory compliance. Simply visit 2290online.com, create an account, and we'll walk you through the rest!

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