



J. J. Keller
& Associates, Inc.[®]
Since 1953

LogRuler Instructions for Use

The LogRuler has been designed to perform two functions required in the completion of daily and monthly summary entries in driver log books:

1. The LogRuler provides a template designed to simplify calculations for the Monthly Summary Sheet.

Important Note: The LogRuler includes templates for two reporting formats. The 70 hr./8 day template is located on the left side of the LogRuler; the template for 60 hr./7 day reporting is located on the right. Be sure to use the correct template for your reporting format while following the instructions below.

 - a. If you are starting a new Monthly Summary Sheet, begin by posting the appropriate information for the past 7- or 6-day period as you normally would.
 - b. Enter on the Monthly Summary Sheet the number of hours worked today beside the appropriate date.
 - c. Align the LogRuler: Slide the template down the Monthly Summary Sheet until the left hand edge of the lower die-cut box, labeled TODAY'S DATE, shows the current day of the month.
 - d. Refer to the directions printed at the center of the LogRuler. You'll see that the letters in the directions correspond with boxes revealed by die cuts in the LogRuler. You already have entries in boxes A, B, and C.
 - e. Follow the printed directions to complete entries for boxes:
 - F.TOTAL HOURS ON-DUTY LAST 7/6 DAYS
 - D.TOTAL HOURS AVAILABLE TOMORROW
 - E.TOTAL HOURS ON-DUTY LAST 8/7 DAYS

The arrows printed on the LogRuler will help guide you through the simple process.

IMPORTANT NOTE: In making the calculations for box D, TOTAL HOURS AVAILABLE TOMORROW, be sure to use the number 60 if you're using the 60hr./7 day format. This reminder also appears on the LogRuler itself.

Copyright 2013 J. J. Keller & Associates, Inc. All rights reserved. Neenah, WI • USA • 800-327-6868 • jjkeller.com • Printed in the USA

MONTHLY SUMMARY SHEET					MONTH: _____					
If you operate on the period of 70 hours in 8 days, use the summary sheet on the left; if you operate on the period of 60 hours in 7 days, use the summary sheet on the right. The figures 1 to 31 represent calendar days, and entries should be made for each day - even when driver does not work. If no work is performed, enter zero (0) in first column and compute other columns as explained below.										
Day of mo.	Hours Worked Today (Total of lines 3 & 4 on graph)	70 HR/8 DAY DRIVERS ONLY			At the end of each day, complete the first three columns B, C, and D. Enter the number of working hours (on duty & off duty) for the last seven days of the preceding month in the first seven days of the column headed "Hours Worked" under the column headed "Hours Worked" during the last 7 days. Subtract the figure in Column B from 70 hours and enter this figure in Column C.	Day of mo.	Hours Worked Today (Total of lines 3 & 4 on graph)	60 HR/7 DAY DRIVERS ONLY		
		A	B	C				A	B	C
Last 7 days of preceding month	5	Total hours on-duty last	Hours available tomorrow.	Total hours on-duty last	Last 6 days of preceding month	6	Total hours on-duty last	Hours available tomorrow.	Total hours on-duty last	
	7	7	70 hours minus col. A	8 days - OR - Total hours on-duty since restart		7	6 days - OR - Total hours on-duty since restart	60 hours minus col. A	7 days - OR - Total hours on-duty since restart	
	9	7 days - OR - Total hours on-duty since restart				5				
	4					4				
	5					5				
	6	41	29			6				

LogRuler™

 Since 1953
 800-327-6868 • jjkeller.com
 MADE WITH PRIDE IN THE USA

Property-carrying CMV drivers may restart a 7/8-day period after taking a qualifying 34-hour break (see §395.3). On the day the 34 hours are complete:
 $60/70 - C = D$
 F and $E = C$

On subsequent days, F and $E = A + C$ (disregard B until it shows the day of the restart).

DIRECTIONS
 ENTER HOURS C
 $A - B + C = F$
 $70 - F = D$
 $F + B = E$
 • Use 60 on 60 hour/7 day

B

2

↓

C

9

6

23

47

25

TODAY'S DATE HOURS WORKED **F**

70 hour/8 day

B

↓

C

9

TODAY'S DATE HOURS WORKED **F**

60 hour/7 day

Log Grid


1	2	3	4	5	6	7	8	9	10	11	12

8573 (Rev. 7/13)

www.jjkeller.com 1-800-327-6868

2. LogRuler provides a straight edge with an Hours Scale for the Driver Daily Log.

- a. To complete the Daily Log correctly, the driver must designate the number of hours devoted to each of four duty status categories: OFF DUTY/SLEEPER BERTH/DRIVING/ON DUTY (NOT DRIVING). Horizontal lines extend from the beginning to the end of each duty status period and indicate the number of hours the driver devoted to that particular activity. Align the Hours Scale on LogRuler's bottom edge so that the leftmost margin of the Scale coincides with the beginning of a duty status period. Count off on the Scale the number of hours devoted to that activity. Using the LogRuler as a straight edge, draw a horizontal line on the Daily Log from the beginning to the end of the period.
- b. In the REMARKS section, use the slanted edge on Log Ruler's right side to draw detail lines for each change in duty status.



DRIVER'S DAILY LOG

(24 HOURS)

Total Miles Driving Today

Truck/Tractor and Trailer License Plate(s) / State

MID-NIGHT 1 2

1. OFF DUTY

2. SLEEPER BERTH

3. DRIVING

4. ON DUTY (NOT DRIVING)

REMARKS

MID-NIGHT 1 2 3 4 5 6 7 8 9 10 11 NOON 1 2 3 4 5 6 7 8 9 10 11

(Month) / (Day) / (Year)

NAME OF MOTOR CARRIER

LogRuler™

J. J. Keller & Associates, Inc.®

Since 1953

800-327-6868 • jjkeller.com

MADE WITH PRIDE IN THE USA

Property-carrying CMV drivers may restart a 7/8-day period after taking a qualifying 34-hour break (see §395.3). On the day the 34 hours are complete:
60/70 - C = D
F and E = C

On subsequent days, F and E = A + C (disregard B until it shows the day of the restart).

DIRECTIONS ENTER HOURS C
A - B + C = F
* 70 - F = D
F + B = E
* Use 60 on 60 hour/7 day

Log Grid

8573 (Rev. 7/13)

Original - File at home terminal
Duplicate - Driver retains in his/her possession for eight days

RECAP Complete at end of workday.

On-duty hours today. (Total lines 3 & 4)

70 Hour/8 Day Drivers

A. Total hours on duty last 7 days, including today.

B. Total hours available tomorrow, minus A.*

60 Hour/7 Day Drivers

A. Total hours on duty last 8 days, including today.

B. Total hours available tomorrow, 60 hr. minus A.*

C. Total hours on duty last 7 days, including today.

*If you meet the 34-hour restart requirements in §395.3, you have 60/70 hours available again.

SH DC

B/ or

Sh

LogRuler™

J. J. Keller & Associates, Inc.®

Since 1953

800-327-6868 • jjkeller.com

MADE WITH PRIDE IN THE USA

Property-carrying CMV drivers may restart a 7/8-day period after taking a qualifying 34-hour break (see §395.3). On the day the 34 hours are complete:
60/70 - C = D
F and E = C

On subsequent days, F and E = A + C (disregard B until it shows the day of the restart).

DIRECTIONS ENTER HOURS C
A - B + C = F
* 70 - F = D
F + B = E
* Use 60 on 60 hour/7 day

Log Grid

8573 (Rev. 7/13)

Appleton, WI

8527

reserved.

