

Post and Maintain Your Signs	57
Expected Life of a Sign	58
Sign Inspection	59
Sign Replacement or Removal	60
Sign Maintenance	61
Survey the Workplace to Evaluate Your Sign Needs	62
Look for Signage Concerns	62
Conduct a Needs Assessment	63
Think about Specific Sign Needs	64
Make a Plan to Take Action	71
Provide Employee Training	72
Training Is Critical	73
Training Elements	74
Prepare and Present Your Training	75
Appendix	76
7 Signage Mistakes to Avoid	76
Marking Systems Other Than Signs	76
References	79