

# LIGHTWEIGHT VEHICLE MAINTENANCE FILE (SIMPLIFIED FORMAT)



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1879 (Rev. 12/13)

SAMPLE

POWER UNIT NUMBER

MAKE MODEL  
YEAR DATE - IN - SERVICE  
BODY SERIAL NO.  
ENGINE SERIAL NO.  
TRANS. TYPE & NO.  
DIFF. TYPE & NO.  
TIRES:

JAN FEB MAR APR MAY JUN JULY AUG SEPT OCT NOV DEC

PLACE AN "X" IN APPLICABLE SQUARE ABOVE (IN PENCIL) FOR NEXT SCHEDULED MAINTENANCE AND PLACE FOLDER IN FILE FOR AUTOMATIC MAINTENANCE SCHEDULING SYSTEM

COMPANY NAME  
ADDRESS  
CITY STATE ZIP

(✓) APPLICABLE SQUARE BELOW

PREVENTIVE MAINTENANCE

REPAIR OR REPLACE

OIL CHANGE  
LUBRICATION  
OIL FILTER CHANGE  
AIR FILTER CHANGE  
GAS FILTER CHANGE  
TRANS OIL CHANGE  
DIFF OIL CHANGE  
GREASE WHEEL BEARING  
ROTATE TIRES  
TUNE-UP ENGINE  
SAFETY CHECK

ENGINE & COOLING  
BRAKES & SUSPENSION  
DRIVE TRAIN  
ELECTRICAL SYSTEM  
CAB - BODY  
EXHAUST  
TIRES  
MISC. & ACCESS.

EXPLAIN BELOW AS COMPLETELY AS POSSIBLE THE WORK PERFORMED AND ALL COMPONENTS OR PARTS REPAIRED OR REPLACED - USE MORE THAN ONE LINE IF NECESSARY.

TOTAL COST

DATE MILEAGE INVOICE OR REPAIR ORDER NUMBER

SAMPLE

