

VEHICLE INSPECTION AND MAINTENANCE RECORD

NEXT SCHEDULED INSPECTION DATE _____

Company _____ Date _____ NO.: _____

Vehicle No. _____ Trailer No. _____ Odometer Reading _____

Vehicle Make _____ Year _____ Serial No. _____ Tire Size _____

SUPERVISOR: Indicate work to be completed by checking (✓) applicable red boxes

MECHANIC: Check (✓) boxes when inspection/adjustment etc. is completed & sign at bottom

PM - "A" SERVICE (1000 mile) **CHANGE SERVICE** **PM - "C" (50M Mile)** **PM - "D" (100M Mile)**

LUBRICATE CHASSIS

- Truck or Tractor CHECK WHEN COMPLETED
Trailer

OIL

- Brake Linkage
Wind. Wiper Linkage
Throttle Linkage
Door Hinges

INSPECT/ADJUST/REPAIR

- Radiator
Antifreeze - protected to _____ °F
Battery Water, Cables
Tires - inflate if necessary
Manifold Heat Control Valve
Drain Air Tanks
Exhaust System
Springs, Shackles & U-Bolts
Radius Rods
Steering Connections
U-Joints
Propeller Shaft
Brake Lines & Cables
Fan & Compressor Belts
Governor Seal
Fuel Lines
Wheel Rims & Bolts
Wheel Bearing End Play
Air & Electric Lines
Clutch Pedal Clearances
Couplings
Rear View Mirrors
Reflectors
Windows

SAFETY EQUIPMENT

- Flares - Flags - Fusees
Fire Extinguisher
Spare Bulbs & Fuses
Tire Chains (In Season)
Tools

CHECK OPERATION

- Horn
Lights & Directionals
Gauges & Instruments
Windshield Wipers
Brakes (Service & Park)

DRAIN & REFILL

ITEMS CHECKED

- Engine Crankcase CHECK WHEN COMPLETED
 Replace Oil Filter
 Air Compressor
 Transmission
 Transfer Case
 Power Take-Off
 Rear Axle(s)
 Power Divider
 Auxiliary Transmission

PM - "B" SERVICE (5000 mile)

Perform Complete "A" Service

ADJUST OR REPLACE

- Differential - clear vent CHECK WHEN COMPLETED
Engine Mounting Bolts - tighten
Cyl. Head & Manifold Bolts - torque
Valve Lash - adjust
Injector Screens - clean (diesel)
Injectors - clean & adj. (diesel)
Generator - ck. armit. & brushes
Starting Mtr. - ck. armit. & brushes
Voltage Regulator - adjust
Spark Plugs - clean or replace (gas)
Ignition Coil - check (gas)
Distributor - adj. (gas)
Ignition Timing - adj. (gas)
Fuel Strainer - clean & adj.
Fuel Pump - ck. pressure
Carburetor - ck. float level
and idle speed & adj. (gas)
Governor - adj. setting
Record Exhaust Gas Analyzer
Reading (gas)
at idle _____
at 2000 rpm _____

Perform complete "A" & "B" service

- Fuel Filter - replace (diesel) CHECK WHEN COMPLETED
Injectors - test (diesel)
Brake Linings - insp. & replace if necessary
Wheel Bearings - clean, inspect and repack
Front Wheel Alignment - adjust
Record cyl. compression pressure

CYL	1	2	3	4	5	6	7	8
DRY								
WET								

PRODUCTS/PARTS USED

LUBRICANTS		Amt.	Cost
Crankcase Oil	_____	\$	_____
Trans. Lube	_____	\$	_____
Gear Lube	_____	\$	_____
Chassis Lube	_____	\$	_____
FLUIDS			
Antifreeze	_____	\$	_____
Brake Fluid	_____	\$	_____
Hydraulic Fluid	_____	\$	_____
FILTERS			
Oil Filter	_____	\$	_____
Air Filter (cabin)	_____	\$	_____
Air Filter (engine)	_____	\$	_____
Fuel Filter	_____	\$	_____

PARTS & ACCESSORIES			
NO.	Description	Qty.	Cost
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____

TOTAL COST SUMMARY

Labor Cost	\$	_____
Lubricants & Fluids Cost	\$	_____
Filters Cost	\$	_____
Parts & Accessories Cost	\$	_____
TOTAL COST	\$	_____

REMARKS (use reverse side if required) _____

Work Completed by: _____ Date _____

Inspected by: _____ Date _____

Total Time: _____ Hours _____ Minutes