

HAZMAT EMPLOYEE TRAINING RECORD AND CERTIFICATION

EMPLOYEE NAME	LAST	FIRST	MIDDLE	EMPLOYER NAME	
EMPLOYEE IDENTIFICATION NUMBER				LOCATION	STREET
POSITION/JOB DESCRIPTION				CITY	STATE ZIP CODE

REGULATIONS

§172.704(d) Recordkeeping. A record of current training, inclusive of the preceding three years, in accordance with this section shall be created and retained by each hazmat employer for as long as that employee is employed by that employer as a hazmat employee and for 90 days thereafter. The record shall include: (1) The hazmat employee's name; (2) The most recent training completion date of the hazmat employee's training; (3) A description, copy, or the location of the training materials used to meet the requirements in paragraph (a) of this section; (4) The name and address of the person providing the training; and (5) Certification that the hazmat employee has been trained and tested, as required by this subpart.

§172.704(e) Limitation. A hazmat employee who repairs, modifies, reconditions, or tests packagings as qualified for use in the transportation of hazardous materials, and who does not perform any other function subject to the requirements of this subchapter, is not subject to the safety training requirement of paragraph (a)(3) of this section.

INSTRUCTIONS

The training requirements in §172.704 and 177.816 cover six areas of training for hazmat employees. Based on the training required for the above named hazmat employee, provide the training and testing for compliance. Satisfy the recordkeeping requirements in 172.704(d) by completing the information on this form.

HAZMAT EMPLOYEE TRAINING REQUIRED

	General Awareness
	Function-specific
	Safety Training
	Security Awareness Training
	Depth Security Training

SECTION 1 CURRENT TRAINING

COMPLETION DATE	DESCRIPTION OF TRAINING, COPY OR LOCATION OF TRAINING MATERIALS USED	TRAINER/ADDRESS	TRAINING AND TESTING CERTIFIED BY	DATE

SECTION 2 RELEVANT TRAINING

Provide information from previous relevant training. Attach appropriate current records from the previous employer.

SECTION 3 RECURRENT TRAINING

COMPLETION DATE	DESCRIPTION OF TRAINING, COPY OR LOCATION OF TRAINING MATERIALS USED	TRAINER/ADDRESS	TRAINING AND TESTING CERTIFIED BY	DATE