

COMPANY NAME _____ **DATE** _____
ADDRESS _____ **VEHICLE NO.** _____
VEHICLE TYPE _____ **METER READING** _____
REASON FOR REPAIR: BREAKDOWN DRIVER'S REPORT INSPECTION P.M.
 OTHER (List Reason) _____

REPAIR ORDER _____
INSTRUCTIONS: _____

OUTSIDE REPAIR **YES (Attach Invoices)**

| ASSEMBLY CODES | PARTS | | | | |
|---|-------------|----------------------------|------------|------|------------|
| POWER UNITS | ASSBY. CODE | PART DESCRIPTION OR NUMBER | PRICE EACH | QTY. | TOTAL COST |
| 01 - Misc. | | | | | |
| 02 - A.C. - Cab - Inst. | | | | | |
| 03 - Chassis | | | | | |
| 04 - Drive Train | | | | | |
| 05 - Electrical | | | | | |
| 06 - Engine | | | | | |
| 07 - Accessories | | | | | |
| 08 - Body | | | | | |
| TRAILER (Note: for common items such as brakes, lights, etc. use power unit codes) | | | | | |
| 21 - Body | | | | | |
| 22 - Heating & Ref. | | | | | |
| 23 - Chassis | | | | | |
| 24 - Electrical | | | | | |
| WORK CODES | | | | | |
| A - Adjust | | | | | |
| C - Clean | | | | | |
| I - Inspect | | | | | |
| L - Lubricate | | | | | |
| M - Modify | | | | | |
| O - Overhaul | | | | | |
| W - PM-"A" (1000 Miles) | | | | | |
| X - PM-"B" (5000 Miles) | | | | | |
| Y - PM-"C" (50,000 Miles) | | | | | |
| Z - PM-"D" (100,000 Miles) | | | | | |
| OUTSIDE REPAIRS | | | | | |
| VENDOR | | | | | |
| ADDRESS | | | | | |
| CITY | STATE | | | | |
| INVOICE NUMBER | | | | | |

| LABOR | | | | |
|-------------------------|-------------|-----------|------------|------------------|
| EMPLOYEE NAME OR NUMBER | ASSBY. CODE | WORK CODE | TOTAL TIME | RECORD TIME HERE |
| | | | | OUT |
| | | | | IN |
| | | | | OUT |
| | | | | IN |
| | | | | OUT |
| | | | | IN |
| | | | | OUT |
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| | | | | OUT |
| | | | | IN |

MECHANIC COMMENTS

MECHANIC SIGNATURE: _____
INSPECTED BY: _____

COST RECAP (OFFICE USE ONLY)
 TOTAL PARTS (Detailed at Left) = \$ _____
 Total Labor Hrs. _____ @ \$ _____ Hr. = \$ _____
 Total Outside Repairs (Attach Receipts) = \$ _____
TOTAL REPAIR COST