

NOTICE OF LOGGING VIOLATIONS

(DRIVER'S LOG AUDIT/MANAGEMENT SYSTEM)

COMPANY: _____ LOCATION: _____

EMPLOYEE NAME: _____ DATE: _____

THE FOLLOWING DISCREPANCIES HAVE BEEN DETECTED IN THE PREPARATION OF YOUR DAILY LOG(S)
FOR THE (MONTH/PERIOD) _____

✓	CODE	VIOLATION	FMCSR	DATE(S) VIOLATION OCCURRED
	01	Logs Missing	395.8 (e)	
	02	Date Missing/Duplicate Logs	395.8 (f)(3)	
	03	Miles Driven Missing/In Error	395.8 (f)(4)	
	04	Name and Address of Carrier Missing/In Error	395.8 (f)(6) and (f)(9)	
	05	Vehicle Identification Missing/In Error	395.8 (f)(5)	
	06	Driver's Signature Missing/In Error	395.8 (f)(7)	
	07	Co-Driver Name Missing/In Error	395.8 (d)(9)	
	08	Home Terminal Address Missing/In Error*		
	09	Hours Missing/In Error	395.8 (f)(11)	
	10	Ten-Hour Violation – Passenger-Carrying Vehicles	395.5 (a)(1)	
	11	Fifteen-Hour Violation – Passenger-Carrying Vehicles	395.5 (a)(2)	
	12	Violation of 60/70-Hour Rule – Passenger-Carrying Vehicles	395.5 (b)(1) or (2)	
	13	No Identification of Shipment	395.8 (f)(12)	
	14	Excessive Average Speed	392.6	
	15	Changes in Duty Status Missing/In Error	395.8 (h)(5)	
	16	From & To Missing/In Error*		
	17	Trip Lease Incorrect	395.8 (j)	
	18	Log Falsification	395.8 (e)	
	19	DVIR Not Completed (Vehicle Condition Report)†	396.11 (a)	
	20	Travel Time Improperly Logged	395.1 (j)	
	21	Logged Route, Not Trip	395.8	
	22	Ten-Hour Off-Duty Violation – Property-Carrying Vehicles	395.3 (a)(1)	
	23	Eleven-Hour Violation – Property-Carrying Vehicles	395.3 (a)(3)	
	24	Fourteen-Hour Violation – Property-Carrying Vehicles	395.3 (a)(2)	
	25	Rest-Break Violation – Property-Carrying Vehicles	395.3 (a)(3)	
	26	Violation of 60/70-Hour Rule – Property-Carrying Vehicles	395.3 (b)(1) or (2)	
		SPECIAL REMARKS		

YOU ARE DIRECTED TO CONTACT THE FOLLOWING REGARDING THIS MATTER:

NAME: _____ TITLE: _____

COMPANY: _____

ADDRESS: _____

PHONE NO.: _____ DEADLINE DATE: _____

NOTES: * ITEM NOT REQUIRED BY REGULATION, COMPLETE IF REQUIRED BY COMPANY POLICY.
† NOT REQUIRED IF SEPARATE VEHICLE CONDITION REPORT IS USED.

DISPOSITION

REASON(S) GIVEN BY DRIVER FOR VIOLATION(S): _____

ACTION TAKEN: _____

DRIVER SIGNATURE: _____ SIGNED: _____

DATE: _____ TITLE: _____

DATE: _____

ORIGINAL: DRIVER SIGNS AND RETURNS THIS COPY TO THE CARRIER OF ORIGIN

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ACTION TAKEN: _____

DRIVER SIGNATURE: _____ SIGNED: _____

DATE: _____ TITLE: _____

DATE: _____

EXPLANATION OF VIOLATION

01. Logs Missing – There must be a log sheet for each day, except for two or more consecutive off-duty days, which may be on one sheet.
02. Date Missing/Duplicate Logs – Each log sheet must be dated, and there must be only one for each day.
03. Miles Driven Missing – The driver who prepares the log must insert the actual miles he/she drove in that 24-hour period.
04. Name and Address of Carrier Missing/In Error – Use the full company name, full city name, and state abbreviation.
05. Vehicle Identification Missing – Show the unit numbers of all vehicles operated in the 24-hour period. If unit numbers are not available, the state and license numbers must be used.
06. Driver's Signature Missing – The driver must use his/her legal signature.
07. Co-Driver Name Missing – The driver inserts at least the first initial and last name of his/her co-driver.
08. Home Terminal Address Missing/In Error.
09. Hours Missing/In Error – Record the total hours at the end of each line of the graph. They must total 24 hours.
10. Ten-Hour Violation – Passenger-Carrying Vehicles – A driver, after eight consecutive hours off duty, may not drive more than 10 hours.
11. Fifteen-Hour Violation – Passenger-Carrying Vehicles – A driver, after eight consecutive hours off duty, may not drive after being on duty for 15 hours.
12. Violation of 60/70-Hour Rule – Passenger-Carrying Vehicles – No driving is allowed once a driver accumulates 60 hours of work time in any 7-consecutive-day period. If vehicles are operated 7 days a week, the maximum hours are extended to 70 hours in any 8-consecutive-day period.
13. No Identification of Shipment – Show a shipping document number for each trip in the 24-hour period. If a numbering system is not used, the name of the shipper and the commodity being transported must be used.
14. Excessive Average Speed – Based on a pre-selected average.
15. Changes In Duty Status Missing/In Error – Use the full city name and state abbreviation for each duty status change. If not in a named city, town, or village, then use the mile marker and highway number, or the name of the service plaza/area and the highway number, or the numbers or names of the nearest two intersecting roadways, and in all three cases, the full city name and state abbreviation of the nearest city.
16. From & To Missing/In Error.
17. Trip Lease Incorrect – Use the full carrier name and full city name and state abbreviation of the main office of the trip lease carrier. The beginning and ending times of the lease must be shown.
18. Log Falsification – The times and locations on the log must agree with the supporting documentation.
19. The driver vehicle inspection report (DVIR) must be complete and signed daily.
20. Travel Time Improperly Logged.
21. Logged Route, Not Trip.
22. Ten-Hour Off-Duty Violation – Property-Carrying Vehicles – A driver may not drive without first taking 10 consecutive hours off duty.
23. Eleven-Hour Violation – Property-Carrying Vehicles – A driver, after 10 consecutive hours off duty, may not drive more than 11 hours.
24. Fourteen-Hour Violation – Property-Carrying Vehicles – A driver, after 10 consecutive hours off duty, may not drive beyond the 14th consecutive hour after coming on duty.
25. Rest-Break Violation – Property-Carrying Vehicles – No driving allowed if 8 or more hours have passed since the driver's last break of at least 30 minutes.
26. Violation of the 60/70-Hour Rule – Property-Carrying Vehicles – No driving is allowed once a driver accumulates 60 hours of work time in any 7-consecutive-day period. If vehicles are operated 7 days a week, the maximum hours are extended to 70 hours in any 8-consecutive-day period. A period of 7 or 8 consecutive days may end when driver takes 34 or more consecutive hours off duty.